

UNOFFICIAL MINUTES OF THE BOARD OF EDUCATION
ST. JOHN-HUDSON U.S.D. #350
REGULAR SESSION
December 8, 2025

CALL TO ORDER

The Board of Education of Unified School District 350, State of Kansas, Stafford County, met in regular session at 11:30 a.m. in the Board room, on Monday December 8, 2025. The meeting was called to order by Derek Foote.

MEMBERS PRESENT

Derek Foote, Trey Burgan, Katrina Hickel, Carl Behr, Aaron Roach, Shawn Ward, Vance Fisher

STAFF PRESENT

Dr. Jana Hare, Travis Callaway, Angela Petersen, Alisa Fisher, Joanna Mcalister

WELCOME VISTORS

ADDITIONS/CHANGES TO THE AGENDA

APPROVE THE AGENDA

Aaron Roach moved and Vance Fisher seconded the motion to approve the agenda as amended.

YES: 7

NO: 0

MOTION CARRIED

CONSENT AGENDA

Shawn Ward moved and Aaron Roach seconded that the Board approve the consent agenda as presented.

YES: 7

NO: 0

MOTION CARRIED

PATRON COMMENTS

Residential Carpentry class

SWKMEA District Honor Ensemble

AV Productions

BUSINESS ITEMS

KESA Action Plan

The KESA team reviewed our progress on the 2024-25 KESA Action Plan and decided to consolidate our goals to one fundamental, **Quality Instruction**. The KESA Action Plan was provided to the Board members.

Senior Release

Mr. Callaway presented a list of four students who have applied for early release from school to work during the second semester.

Carl Behr moved and Aaron Roach seconded that the Board approve the list of senior release applications as presented.

YES: 7

NO: 0

MOTION CARRIED

Cooperative Sports – Baseball/Softball

Travis Callaway discussed with the Board potentially adding Baseball/Softball as a Cooperative sport this Spring.

KOMA – AG Response

A response from the Attorney General regarding the KOMA complaints was provided to the Board members. The districts attorney has granted an extension of time to provide the KOMA training by the end of January.

Board Communications

Carl Behr attended the Trash to Trends, Trey Burgan attended the KASB conference, Aaron Roach attended the KASB conference and the Education Foundation Art Auction.

Administrative Reports

Mr. Callaway reported on the following:

Winter Sports have started, Trash to Trends Musical Scholars Bowl, Mid-Winter Classic, 8th and 11th grade will travel to Ellinwood to a Holocaust exhibit/speaker on Dec. 10th, 7-12 Winter Concert is Dec. 18th, Winter Homecoming will be Tuesday, January 13th

Mrs. Petersen reported on the following:

Winter Music Program, Benchmark Testing, Change Drive/Food Drive
Thanksgiving STEAM Activities, Intentionality with Weekly Collaboration
Art Auction, Spelling Bee, Kinder Nutrition Unit with Tracy, 5th Grade Studying Native Americans, Balloons Over Broadway in 3rd Grade
Upcoming Activities: 12/9: 4th-6th Music Program @ 7:00pm, 12/12: Food Drive Ends, 12/17: 1st-8th Spelling Bee, 12/17: 2nd Grade to Great Bend, PK-K Caroling, 12/18: Holiday STEAM Day, 12/19: SJN Bank Sponsored Movie

Dr. Jana Hare reported on the following:

Organizing Social Media Workgroup for Staff Guidelines, Reviewing Job Descriptions & Essential Functions, Beginning pre-evaluation conferences for directors, Beginning 2026-27 draft documents (Calendar, Handbooks, etc.), Finalizing Rural Schools grant, Reviewing Capital Outlay needs, Exploring BoardDocs/Diligent for meeting/policy management & transparency, Reviewing CTE pathways & potential partnership with Stafford County Schools/EcoDevo for Early Childhood pathway, Leading Perkins consortium for 2026-27 CTE Programs, Exploring funding for After School Program, Reviewing ParentSquare, Beginning monthly budget review with Board Clerk & Treasurer
Upcoming events: 12/9 - SCKESC Superintendent Meeting (virtual)
12/9 4th-6th Grade Music Concert, 7 pm, 12/13 ACT Exam, 12/14 -Friends of the Library Open House, 2-4 pm, 12/17 Spelling Bee, 1:00 pm, 12/18 JH/HS Band & Vocal Concert, 7 pm, 12/19 - End of 1st Semester 12/22 Winter Break begins, 1/2 2nd Semester begins, 1/12 -Board Meeting, 6 pm

EXECUTIVE SESSION

Shawn Ward moved and Aaron Roach seconded that the Board of Education recess to executive session for matters which would be deemed privileged in the attorney-client relationship under KOMA; with Dr. Jana Hare and Angie Stallbaumer invited to be present, and with the board to return to open session in this room at 1:00

YES: 7

NO: 0

MOTION CARRIED

The Board returned to open session at 1:00

Aaron Roach moved and Carl Behr seconded that the Board of Education recess to executive session for matters which would be deemed privileged in the attorney-client relationship under KOMA; with Dr. Jana Hare and Angie Stallbaumer invited to be present, and with the board to return to open session in this room at 1:10

YES: 7

NO: 0

MOTION CARRIED

The Board returned to open session at 1:10

Aaron Roach moved and Carl Behr seconded that the Board of Education recess to executive session for matters which would be deemed privileged in the attorney-client relationship under KOMA; with Dr. Jana Hare and Angie Stallbaumer invited to be present, and with the board to return to open session in this room at 1:15

YES: 7

NO: 0

MOTION CARRIED

The Board returned to open session at 1:15

Aaron Roach moved and Carl Behr seconded that the Board of Education recess to executive session for matters which would be deemed privileged in the attorney-client relationship under KOMA; with Dr. Jana Hare and Angie Stallbaumer invited to be present, and with the board to return to open session in this room at 1:20

YES: 7

NO: 0

MOTION CARRIED

The Board returned to open session at 1:20

Trey Burgan moved and Aaron Roach seconded that the Board direct our District Attorney to communicate with the parties mentioned in executive session.

YES: 7

NO: 0

MOTION CARRIED

Aaron Roach moved and Carl Behr seconded that the Board go into executive session to discuss specific individuals being hired or resigning, and the performance of specific employees pursuant to the non-elected personnel exception under KOMA, with Dr. Jana Hare and that they return to open session at 1:27 p.m. in the Board room.

YES: 7

NO: 0

MOTION CARRIED

The Board returned to open session at 1:27 p.m.

Trey Burgan moved and Aaron Roach seconded to approved the personnel report as presented.

YES: 7

NO: 0

MOTION CARRIED

FUTURE AGENDA ITEMS

- Approve Administrator Contracts
- Elect President and Vice President
- Verify Meeting Dates
- Legislative Platform
- Board Policy Updates from KASB (Information/Discussion)

AJOURN

Trey Burgan moved and Katrina Hickel seconded the motion to adjourn the meeting at 1:28 p.m.

YES: 7

NO: 0

MOTION CARRIED

APPROVED AND SIGNED THIS _____ DAY OF _____ 2025

PRESIDENT

BOARD CLERK