

UNOFFICIAL MINUTES OF THE BOARD OF EDUCATION
ST. JOHN-HUDSON U.S.D. #350
REGULAR SESSION
July 12, 2021

CALL TO ORDER

The Board of Education of Unified School District 350, State of Kansas, Stafford County, met in regular session at 7:00 p.m. in the Board room, on Monday July 12, 2021. The meeting was called to order by Derek Foote.

MEMBERS PRESENT

Derek Foote, Carl Behr, Shawn Ward, Raymond Long, Darin Brummer, Vance Fisher, Debby Waddle

STAFF PRESENT

Josh Meyer, Alisa Fisher, Darlene Behnke

WELCOME VISTORS

Carol Riegel

ADDITIONS/CHANGES TO THE AGENDA

None

APPROVE THE AGENDA

Raymond Long moved and Darin Brummer seconded the motion to approve the agenda as presented.

YES: 7 NO: 0 MOTION CARRIED

APPROVE CONSENT AGENDA

Minutes of the June 14 regular meeting
Bills for payment
Financial Reports
Activity Fund Report
July 1 Cash Balances
Standard Annual Board Resolutions

Darin Brummer moved and Shawn Ward seconded that the Board approve the consent agenda as presented.

YES: 7 NO: 0 MOTION CARRIED

PATRON COMMENTS

NONE

BUSINESS ITEMS

Organization for the 2021-22 School Year

A list of appointed positions and designations was provided to the Board members on the supporting documents file. It was recommended the board discuss and identify all open appointments and pass the entire list in one motion.

Debby Waddle moved and Vance Fisher seconded that the Board approve the list of appointments and designations as presented and discussed.

YES: 7 NO: 0 MOTION CARRIED

Bank Designation

It is recommended that we designate American State Bank and SJN Bank of Kansas as a depository for district funds.

Shawn Ward moved and Darin Brummer seconded that the Board designate American State Bank and SJN Bank of Kansas as depositories for USD 350 funds.

YES: 7 NO: 0 MOTION CARRIED

Board Meeting Dates

It was recommended that the Board establish the meeting dates in the July meeting so they can be on the school calendar. The board will then need to reaffirm these dates in January. The list below is recommended for specific meeting dates and times for the upcoming school year.

Date/Time:

August 9, 2021	7:00pm	February 14, 2022	6:00pm
September 13, 2021	7:00pm	March 14, 2022	7:00pm
October 11, 2021	7:00pm	April 11, 2022	7:00pm
November 8, 2021	6:00pm	May 9, 2022	8:15pm (later time)
December 13, 2021	6:00pm	June 13, 2022	7:00pm
January 10, 2022	6:00pm	July 11, 2022	7:00pm

Darin Brummer move and Raymond Long seconded that the Board approve the regular board meeting schedule as presented.

YES: 7 NO: 0 MOTION CARRIED

Audit Engagement Letters

The district contracts with Vonfeldt, Bauer, & Vonfeldt, Chtd. to complete the annual financial audit. There were two letters provided to the Board on the supporting document file for auditing services and another for non-auditing services.

Carl Behr moved and Debby Waddle seconded that the Board approve the audit engagement letters as presented

YES: 7 NO: 0 MOTION CARRIED

2021-22 Budget

Mr. Meyer discussed with the Board information about the budget. The estimated ending cash balances and information about the revenue rate law was provided to the Board members on the supporting documents file.

Board Policy Updates

The recommended board policy updates from KASB was provided to the Board members on a separate document. The Board will be asked to approve the final updates in August

Repeal School Operations Plan

It was recommended that the Board take action to repeal the operations plan for COVID protocols and any policies and procedures associated with it. The plan is to start school as normal in August. The plan was provided to the Board members on the supporting documents file.

Raymond Long moved and Carl Behr seconded that Board approve the repeal of the school operations plan.

YES: 7 NO: 0 MOTION CARRIED

Contingency Reserve Fund

We've been in legal negotiations with our marketer as part of the KJUMP consortium. We have paid what was recommended as the maximum rate allowed by statute. There is still a balance of \$13,017.10 on that bill. It was recommended to encumber that amount from the contingency reserve fund.

Debby Waddle moved and Shawn Ward seconded that the Board approve the expenditure of \$13,017.10 from the contingency reserve fund for the February natural gas bill in the 2020-21 budget year.

YES: 7 NO: 0 MOTION CARRIED

Communications

Debby Waddle attend a SCKSEC meeting.

Administrative Reports

Mr. Meyer reported on the following: updates on greenhouse, professional development, summer maintenance, newsletter, calendar for next school year, ESSER funding, driver's education class.

Executive Session

Shawn Ward moved and Debby Waddle seconded that the Board go into executive session to discuss specific individuals being hired or resigning and the performance of specific employees pursuant to the non-elected personnel exception under KOMA, with Mr. Meyer to be included, and that they return to open session at 7:56 p.m. in this room

Shawn Ward moved and Raymond Long seconded that the Board extend the executive session for 2 minutes.

YES: 7 NO: 0 MOTION CARRIED

The Board returned to open session at 7:58 p.m.

Closing Business items

Vance Fisher moved and Debby Waddle seconded to approved the Board Clerk contract that was presented for the 2021-2022 school year.

YES: 7 NO: 0 MOTION CARRIED

Debby Waddle moved and Shawn Ward seconded to approve Warren Mixon as the IT Director.

YES: 7 NO: 0 MOTION CARRIED

Carl Behr moved and Darin Brummer seconded to approve Ixchel Mixon as the Spanish Language Aide for \$15.00 an hour.

YES: 7 NO: 0 MOTION CARRIED

FUTURE AGENDA ITEMS

- (a) Approve Library Budget
- (b) Approve special education cooperative assessments
- (c) Budget hearing & approve budget
- (d) Revenue neutral rate hearing and approval (must be a special meeting)
- (e) Board goals / strategic planning
- (f) Board policy updates

AJOURN

Debby Waddle moved and Raymond Long seconded the motion to adjourn the meeting at 8:00 p.m.

YES: 7 NO: 0 MOTION CARRIED

APPROVED AND SIGNED THIS _____ DAY OF _____ 2021

PRESIDENT

BOARD CLERK

<u>Appointment / Designation</u>	<u>2020-21 (past)</u>	<u>2021-2022</u>
Board Clerk	Alisa Fisher	Alisa Fisher
Board Treasurer	Marla Irvine	Marla Irvine
Person Responsible for Gate Receipts	Blain White	Blain White
Truancy Officers	Josh Meyer, Blain White	Josh Meyer, Blain White
Attendance Hearing Officer	Josh Meyer	Josh Meyer
Hearing Officer for Free/Reduced Meals	Josh Meyer	Josh Meyer
Food Service Representative	Sondra Davis	Sondra Davis
KPERS Representative	Alisa Fisher, Josh Meyer	Alisa Fisher, Josh Meyer
Freedom of Information Officer	Josh Meyer	Josh Meyer
Compliance Coordinator for Federal Programs & Laws	Alisa Fisher	Alisa Fisher
Coordinator for Homeless Programs	Josh Meyer	Josh Meyer
High School Activity Fund Treasurer	Jennifer Fischer	Jennifer Fischer
Building Principal to the Sick Leave Bank Committee	Blain White	Blain White
Board Representative to the Goodman Scholarship Committee* (appt. is to change each year)	Vance Fisher	Darin Brummer
Board Representative to the St. John High School Local Scholarship Committee*	Derek Foote	Derek Foote
Negotiations Team* (two or three)	Shawn Ward, Debby Waddle	Shawn Ward, Debby Waddle
Board Representative to the Board of Directors of the SCK Special Education Cooperative*	Debby Waddle, all others alternates	Debby Waddle, all others alternates
Two Members to the Library Interlocal Board*	Carl Behr, Derek Foote	Carl Behr, Vance Fisher
Board Representative on Local Professional Development Council* (PDC)	Darin Brummer	Darin Brummer
Board Representative on the Neighborhood Revitalization Plan committee*	Carl Behr	Carl Behr
KASB Governmental Relations Network Representative*	Shawn Ward	Shawn Ward
Community Representative to Cornwell Scholarship Committee*	Darin Brummer	Vance Fisher
Board Representatives to USD 350 Recreation Commission	Trey Burgan (exp 2021-22), Jordan Hickel (exp 2020-21)	Trey Burgan (exp 2021-22), Jordan Hickel (exp 2024-25)
Representatives to The St. John/Hudson Community Educational Foundation (board representatives are President and Vice President, superintendent is ex-officio)	Sheila Witt, Leah Crissman, Nicki Behr, Alisa Fisher, Barb Alpers	Sheila Witt, Leah Crissman, Nicki Behr, Alisa Fisher, Barb Alpers
Official Newspaper	St. John News	St. John News
School Attorney	Philip Martin	Philip Martin
Official Depository of Funds	SJN Bank of Kansas	SJN Bank of Kansas